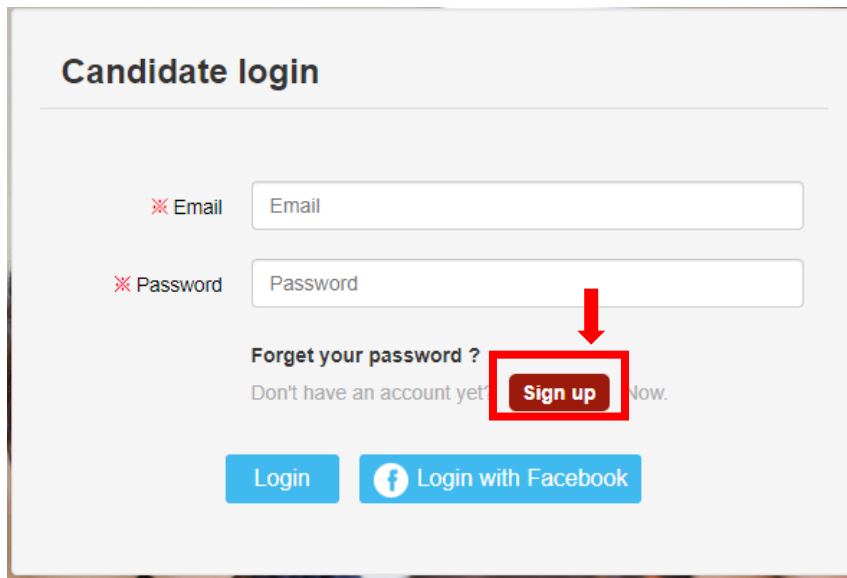


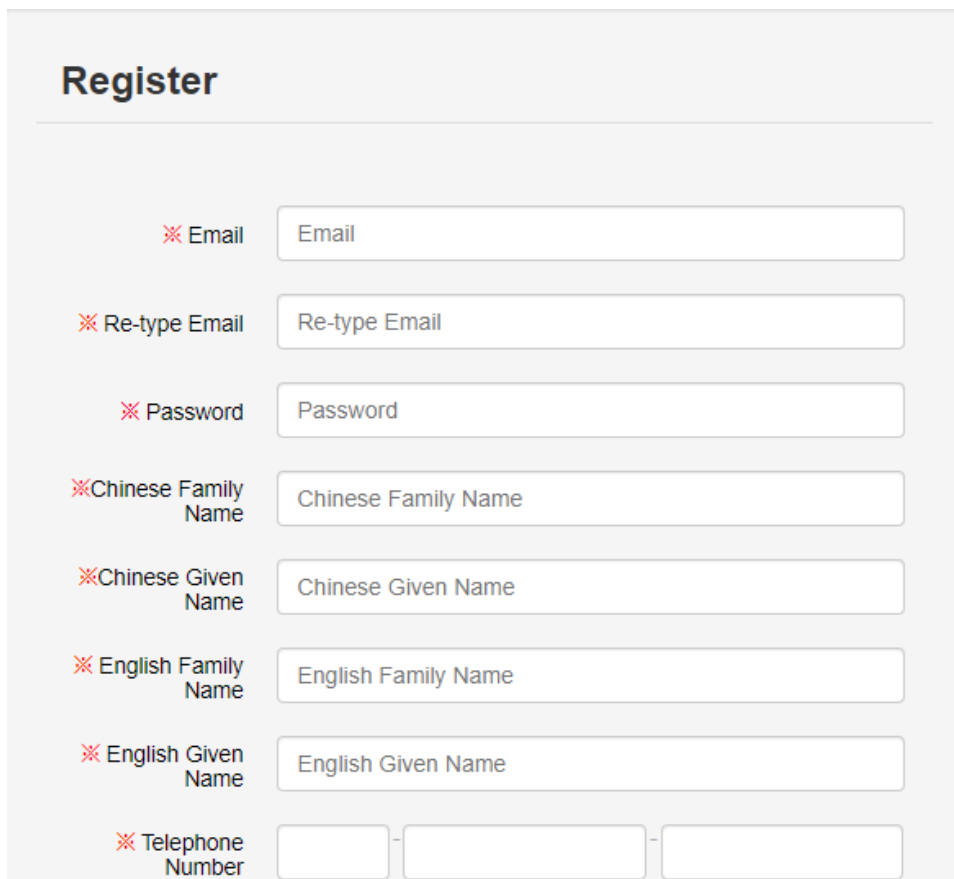
Aptis online registration guide

British Council Aptis registration system <https://www.examsregistration.org.tw/>

Step 1: click "Sign up" to register as a member



Step 2: Complete personal information , and then click "Submit" (Required fields are indicated with a red asterisk)



✖ Mobile Phone

✖ Address

[Forget your password ?](#)

Step 3: Log in with your email account and password

Candidate login

✖ Email

✖ Password

[Forget your password ?](#)
Don't have an account yet? Now.

Step 4: Select "Aptis" from drop-down list of Exam Category

Apply an exam

- 1 Choose an exam center and product
- 2 Submit application information
- 3 Application verified
- 4 Under review
- 5 Payment confirmed
- 6 Application successful

Exam category

- SELECT-
- Professional exams
- School Exams
- University Exams
- Cambridge Assessment Admissions Tests
-

Step 5: Select “台北歐洲學校 (Taipei European School) and test date from drop-down list of Exam Product, and then click “Next”

Apply an exam

- 1 Choose an exam center and product
- 2 Submit application information
- 3 Application verified
- 4 Under review
- 5 Payment confirmed
- 6 Application successful

Exam category: Aptis

Exam product: 台北歐洲學校 (Taipei European School)

- SELECT School
- Aptis for General (CEFR level A1-C)(普思通用版, 適合一般大眾)
- Aptis for Advanced (CEFR level B1-C2)(普思進階版, 適合英語程度為中高級以上者)
- Aptis for Teens (普思兒童版, 適合國中小學生)
- 台北歐洲學校 (Taipei European School)**
- 奎山中學 (Taipei Kuei Shan School)
- 南臺科技大學
- 高雄大學
- 高雄藝術大學

Step 6: Complete personal information, then click “Next” (required fields are indicated by a red asterisk)

Note: if you are under 18 years of age wishes to book a APTIS, you have to complete the consent form, and bring it to the test session.

Apply an exam

- 1 Choose an exam center and product
- 2 Submit application information
- 3 Application verified
- 4 Payment confirmed
- 5 Application successful

Personal Details

Please ensure that you have completed your details correctly. All correspondence and confirmation letter will be sent via email to the email address specified above.

※ English Family Name: LIN
 ※ English Given Name: HSIAO-HSIN
 ※ Chinese Family Name: 林
 ※ Chinese Given Name: 小新
 ※ Passport/National ID: Passport/National ID
 ※ Birthday: Day - Month - Year
 ※ Gender: Male Female

✖ Mobile Phone +886(Taiwan) 0988*****
 ✖ Telephone Number 02 8722*****
 ✖ E-Mail exam*****
 ✖ Address Taipei City Xinyi Dist 110
 松高路9*****

Under18

I am under 18 years of age wishes to book a APTIS.
Child Protection Declaration
 By clicking the continue button below, I acknowledge that in order to take the test I'm booking for that I need to print and complete the form linked below, and bring it to the test session. Failure to submit this form on the day will preclude me from being able to sit the test session I have selected.
[Click here to download the consent form.](#)

Fee

✖ Fee 2500元

Test dates

✖ Test dates 2020-10-24 10:00

✖ Test venue map 台北市大安區信義路三段149號9樓之1
[Download test venue map](#)

Prev **Next**

Step 7: Please check your registration details again. Put a tick in the box next to “I have read the exam registration agreement”, and then click “Submit”

Apply an exam

1 Choose an exam center and product
 2 Submit application information
 3 **Application verified**
 4 Payment confirmed
 5 Application successful

Personal Details

Please ensure that you have completed your details correctly. All correspondence and confirmation letter will be sent via email to the email address specified above.

✖ English Family Name LIN
 ✖ English Given Name HSIAO-HSIN
 ✖ Chinese Family Name 林
 ✖ Chinese Given Name 小新
 ✖ Passport/National ID 312123123
 ✖ Birthday 2016-01-01
 ✖ Gender Male

✖ Mobile Phone	+886-0988*****
✖ Telephone Number	02-8722*****
✖ E-Mail	exam*****
✖ Address	Taipei CityXinyi Dist(110)松高路9*****

Under18

I am under 18 years of age wishes to book a APTIS.
Child Protection Declaration
By clicking the continue button below, I acknowledge that in order to take the test I'm booking for that I need to print and complete the form linked below, and bring it to the test session. Failure to submit this form on the day will preclude me from being able to sit the test session I have selected.

[Click here to download the consent form.](#)

Test dates

✖ Test dates 2020-10-24 10:00

BEFORE THE EXAMS

1. No admission ticket for the Aptis Examination.
2. The test report form will be issued within 3-5 working days after the exam by registered post.
3. The payment receipt will be sent out with the test report form.
4. In the event of an earthquake, a typhoon, natural disaster, or any other reasons beyond our control, the announcement of exam cancellations will be made by E-mail and SMS if the city government office closes in its area. Further information will be provided on the next working day.

ON THE EXAM DAY

1. Test takers should report to the exam venue 30 minutes prior to the start of the exam.
2. Late arrival is NOT permissible. Test takers who do not arrive at the exam venue 30 minutes prior to the start of the exam will not be permitted to take the exam.
3. Test takers will not be admitted after the exam has begun; Test takers who have not entered the test room when the exam begins will not be permitted to take the exam.
4. Test takers will not be permitted to request a change of the exam date or a refund of the exam if test takers are absent from the exam or late for the exam reporting time.
5. Test takers must bring valid National ID Card, Passport or National Insurance IC Card (with photos) registered on our online registration system. Test takers will not be permitted to take the exam and not be eligible for a refund or a change of the exam date if they do not do them above.
6. Test takers must bring completed Minor Consent Form to the invigilator if they are under 18.
7. Mobile phones, watches and other electronic devices are strictly prohibited inside the exam venue. Please turn them off and leave them with your personal belongings. Violators will be disqualified.

Data Protection

The British Council would like to use the information you have provided to send details of activities, services and events which we think will be of interest.

To choose your contact preferences, please check any of the boxes below.

Email SMS Telephone Social Media Post/Mail You do not have to select any of the options and if you do, you may unsubscribe from them at any time.

You may unsubscribe by contacting exams@britishcouncil.org.tw or calling +886 (0)2 8722 1039

The British Council would like to use the information you have provided for the purposes of market research. We will use your contact details to send you research materials such as questionnaires or surveys. If you do not want to participate, please un-check this box.

Data Protection

The British Council complies with data protection law in the UK and laws in other countries that meet internationally accepted standards.

You have the right to ask for a copy of the information we hold on you, and the right to ask us to correct any inaccuracies in that information. If you have concerns about how we have used your personal information, you also have the right to complain to a privacy regulator.

For detailed information, please refer to the privacy section of our website, www.britishcouncil.org/privacy or contact your local British Council office.

We will keep your information for a period of seven years from the time of collection.

I have read the exam registration agreement

Prev

Submit

Step 8: Make a payment.

Apply an exam

- 1 Choose an exam center and product
- 2 Submit application information
- 3 Application verified
- 4 Payment confirmed**
- 5 Application successful

Notification before using payment

Dear Users,

Welcome to the on-line payment system (which will be referred to as *this website* thereafter) for the on-line registration provided by the British Council Taiwan. In order to protect your rights and interests, please read the following terms and conditions carefully before proceeding with your payment for the on-line registration.







1. This Website provides a platform and system for your payment of the APTIS exam.
2. Users should avoid disclosing any of their own personal information and payment details (including credit card information). No legal responsibility is assumed for damages resulting from disclosing personal information by the users themselves.

Payment Amount

※ Payment Amount **2500元**

※ Invoice Information
個人用二聯式紙本
 我同意辦理退貨時，由本公司代為處理電子發票及退貨退回證明單，以加提退貨退款作業。
依統一發票使用辦法規定：個人(二聯式)發票一經開立，無法更改或改開公司戶(三聯式)發票
[財政部電子發票流程說明](#)

※ please select payment type

  Pay by Credit Card	 UnionPay cards
 711-ibon	  convenience store

Pay

Step 9: When your registration and online payment has been processed successfully, a confirmation letter will be sent via email to you.

British Council Exams <service@examsregistration.org.tw>

British Council Exams Aptis 報考完成確認信